

LANSING COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
February 17, 2020

**Regular Meeting**  
Adopted Meeting Minutes

## **Call to Order**

The meeting was called to order at 6:05 p.m.

## **Roll Call**

Present: Abood, Buck, Hidalgo, Mathews, Proctor, Vaive

Absent: Meyer

## **Pledge of Allegiance**

Trustee Buck led the Pledge of Allegiance.

## **Approval of Minutes**

IT WAS MOVED BY Trustee Proctor and supported by Trustee Mathews that the minutes of the January 27, 2020 Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Proctor, Buck, Mathews, Abood, Vaive, Hidalgo

Nays: None

Absent: Meyer

The motion carried.

## **Additions/Deletions to the Agenda**

There were no additions/deletions made to the agenda.

## **Limited Public Comment Regarding Agenda Items**

There were no Limited Public Comment Regarding Agenda Items.

## **Action Items – Consent Agenda**

The following items were presented under the consent agenda:

- A. 2020 - 21 Course Fees
- B. Change Order

1. Anthony Travel, LLC.  
~~C. Lease Agreement between Lansing Community College(LCC) and Central Michigan University (CMU) – University Partner (REMOVED)~~

IT WAS MOVED BY Trustee Buck and supported by Trustee Proctor that the Consent Agenda, removing the Lease Agreement between Lansing Community College and Central Michigan University – University Partner, be approved.

Roll call vote:

Ayes: Proctor, Mathews, Vaive, Hidalgo, Abood, Buck

Nays: None

Absent: Meyer

The motion carried.

**Consent Agenda – Lease Agreement between Lansing Community College (LCC) and Central Michigan University (CMU) – University Partner**

IT WAS MOVED BY Trustee Buck and supported by Trustee Proctor that the Lease Agreement between Lansing Community College (LCC) and Central Michigan University (CMU) as a University Partner be approved.

Trustee Buck requested that the current language in the Nondiscrimination Section which states the colleges Equal Employment Opportunity Policy intended for vendors be replaced with LCC's Equal Employment Opportunity and Nondiscrimination Policy.

***Nondiscrimination***

*The parties agree to comply with all applicable federal and state non-discrimination statutes including, but not limited to, the Elliot-Larsen Civil Rights Act, the Michigan Persons with Disabilities Civil Rights Act, Title VII of the Civil Rights Act of 1964 and the Americans with Disabilities Civil Rights Act. The parties agree not to discriminate against ~~an employee or applicant for employment~~ any person with respect to equal employment opportunities and equal education regardless of race, color, sex, age, religion, national origin, creed, ancestry, height, weight, sexual orientation, gender identity, gender expression, disability, familial status, marital status, military status, veteran's status, or other status as protected by law, or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position or that is unrelated to the person's ability to participate in educational programs, courses services or activities offered by the parties. Breach of this covenant is a material breach of this Contract.*

IT WAS MOVED BY Trustee Buck and supported by Trustee Proctor that the Lease Agreement between Lansing Community College (LCC) and Central Michigan University (CMU) as a University Partner with the revised language, be approved.

Roll call vote:

Ayes: Hidalgo, Vaive, Abood, Mathews, Buck, Proctor

Nays: None

Absent: Meyer

The motion carried.

## Monthly Monitoring Report

The following Monitoring Reports were presented for information:

1. Monthly Financial Statements

### Monthly Monitoring Report - Two-Year Financial Forecast

There was discussion and questions around the 2-year financial forecast and the proposed \$3 in-district tuition increase. Trustee Buck stated that it would be nice to know how accurate the 2-year financial forecast are as previously reported.

## Policy Development

There was no Policy Development.

## Linkage Planning/Implementation

### Community Linkage – President’s Report

President Knight presented the February 2020 President’s report to the Board.

Dr. Knight briefly discuss the Foundation and what he viewed as its role and how it should work in theory. Trustee Buck stated that a great first step would be for every director of the foundation give a reasonable annual contribution to the foundation to show they are invested. He further stated that he was at a conference that stated there should be similar expectations for Board members to contribute to their foundation.

Dr. Knight responded that he would expand that to state either you give or you know individuals or employers able to give annually to the foundation.

Trustee Buck stated that he and Dr. Toni Glasscoe were the only two who completed a full fundraising course with MCCA in 2018-19. He stated that the three ends of fundraising were (1) those who contribute, (2) those who are willing to share their network, and, (3) those willing to contribute their sweat equity to make fund raising happen. He stated that in the next year he firmly believes that the college will see this happening.

Dr. Knight stated that the college has great strengths and assets that the college should sell to those who wish to further the college. He said he doesn’t feel the college does a good job at selling the college’s assets.

Trustee Abood asked if the new Foundation Director could do a presentation and provide a report to the Board reviewing the strength and weakness of the foundation and where she would like the college to be in 12 months.

Trustee Proctor stated that he discerned from the conversation there is a disconnect between the Foundation and the college. He stated that whoever is in charge of the Foundation is not connecting with the President of the college to establish that relationship. He stated it might be helpful if the LCC Board of Trustees and the Foundation Board had a better relationship among each other or at least know each other to craft a course that would benefit the college.

### **Committee Reports – Foundation Board Update**

Trustee Mathews gave a brief Foundation report.

### **Unfinished Business**

There was no Unfinished Business.

### **New Business – March**

#### **A. Consent Agenda – Action Items**

1. Dental and Vision Insurance
2. FY 2021 Tuition Rates
3. Gannon Partial Roof Replacement
4. LCC East Campus Renewal
5. LTD and Accidental ADD Insurance
6. Marketing for Promotional Items

#### **B. Monthly Monitoring Reports**

1. FY21 Estimate of Taxes and Appropriation Necessary
2. Monthly Financial Statements

### **Public Comment**

There were no Public Comments.

### **Closed Session**

There was no Closed Session.

## Board Comments

Trustee Vaive encouraged everyone to complete the United States 2020 Census. She stated that it impacts how funding get distributed and that our area is at risk of losing a seat because of population decrease and people not filling out the census. She further stated that it is important that your voices are being heard and that you are counted. Trustee Vaive reminded everyone that the primary election is next month and encouraged everyone to get out and vote. She announced her appointment to the ACCT Governance and Bylaw Committee. She stated that she attended that meeting by conference call. She further stated that she also attended the Under 45 Caucus and was elected as Chair.

Trustee Vaive made this statement:

*I've been serving on this Board for just over a year now and I've been thinking about what kind of Board member I want to be. It is an honor to serve the LCC community. I am aware that when something really bad happens no one will say, I'm so grateful that the Board didn't get in the weeds. I'm so happy the Board didn't micromanage. They will say, where were you, where was the Board, what were you doing, and why didn't you do anything. I don't want to be a person who says I'm sorry I didn't know, which we have seen on other Boards. They say "I'm sorry I just didn't know". I don't think that I could sleep at night if I knew that somewhere down the line I would have to make that apology. Based on what I heard at the forum, I am asking that if you or anyone in this community, faculty staff, student, or visitor to this campus and have concerns about workplace violence, harassment, sexual assault, bullying, or intimidation, I want to know about it because I don't want to apologize to you later that I did nothing because I didn't know. Thank you.*

Dr. Lisa Webb Sharpe stated that LCC's on campus training has many people designated as mandatory reporters. She stated that the college wants people to use the mandatory reporting system so the college can address issues expeditiously and take care of employees and student's needs. She further stated that the college must use the mandatory reporting system to remain in compliance with federal regulations that requires the college to follow up on things. Dr. Sharpe stated that if someone reports something to Trustee Vaive it's important that she direct them to the colleges Human Resources Department if it's something to do with Title IX or the colleges EEO Officer if it's something to do with discrimination. She stated that there is a Title IX process for students and the college tries to make those avenues open for people.

## Adjournment

IT WAS MOVED by Trustee Buck and supported by Trustee Mathews that the meeting be adjourned.

Ayes: Abood, Hidalgo, Vaive, Buck, Mathews, Proctor  
Nays: None  
Absent: Meyer

The motion carried.

The meeting adjourned at 7:21 p.m.

Submitted,



Executive Assistant & Liaison to the Board  
Benita Duncan