

LANSING COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
December 14, 2020

**Regular Meeting**  
Adopted Meeting Minutes

## Call to Order

The meeting was called to order at 6:29 p.m.

## Roll Call

Present: Abood, Buck, Hidalgo, Mathews, Meyer, Proctor, Vaive  
Absent: None

*\*All attended by Webex*

## Pledge of Allegiance

Trustee Meyer led the Pledge of Allegiance.

## Approval of Minutes

IT WAS MOVED by Trustee Abood and supported by Trustee Mathews that the minutes of November 16, 2020, Regular Board of Trustees Meeting be adopted.

Roll call vote:

Ayes: Buck, Vaive, Abood, Proctor, Hidalgo, Meyer, Mathews  
Nays: None  
Absent: None

The motion carried.

## Additions/Deletions to the Agenda

The following Additions/Deletions to the Agenda were made:

- Trustee Buck asked that approving the Resolution Honoring Trustee Meyer be added to the consent agenda for formal approval.

## Limited Public Comment Regarding Agenda Items

Jim Luke: Jim Luke addressed the Board regarding the importance of sabbaticals for faculty and the college. He urged the Board to reconsider approval of the proposed sabbaticals.

Anne Heutsche: Anne Heutsche addressed the Board regarding the Equity Action Plan and the importance of having working and learning spaces.

## Action Items – Consent Agenda

The following items were presented under the consent agenda:

- A. 2021 Audit Committee Meeting Calendar
- ~~B. 2021 Regular Board of Trustees Meeting Calendar (REMOVED)~~
- ~~C. Fiscal Year 2021 Amended Budget Proposal (REMOVED)~~
- D. Resolution Honoring Trustee Larry Meyer

Trustee Vaive asked that the 2021 Regular Board Meeting Calendar be removed from the consent agenda for discussion.

Trustee Proctor asked that the Fiscal Year 2021 Amended budget Proposal be removed from the consent agenda.

IT WAS MOVED BY Trustee Buck and supported by Trustee Mathews that the Consent Agenda, adding the Resolution Honoring Larry Meyer and removing the 2021 Regular Board of Trustees Meeting Calendar and the Fiscal Year 2021 Amended Budget Proposal, be approved.

Roll call vote:

Ayes: Abood, Mathews, Meyer, Hidalgo, Proctor, Buck, Vaive

Nays: None

Absent: None

The motion carried.

## Action Item – 2021 Regular Board of Trustees Meeting Calendar

The ACCT Leadership Congress would end two days before the October 18, 2021 Board of Trustees Meeting. It was proposed that the Regular Meeting be moved to October 25, 2021, to avoid conflict with preparing and distributing the meeting materials to the Board for their review.

IT WAS MOVED BY Trustee Buck and supported by Trustee Vaive that the 2021 Regular Board of Trustee Meeting Calendar be approved, with the October meeting being set to October 25, 2021.

Roll call vote:

Ayes: Mathews, Proctor, Vaive, Hidalgo, Buck, Abood, Meyer

Nays: None

Absent: None

The motion carried.

### **Action Item – Fiscal Year 2021 Amended Budget Proposal**

IT WAS MOVED BY Trustee Proctor and supported by Trustee Vaive that the Fiscal Year 2021 Amended Budget Proposal be approved.

Trustee Proctor stated that he couldn't find the funding amount the Board was authorizing to implement the Equity Action Plan.

Don Wilske responded that the amount of \$303,000 of additional funds have been included in the amended budget to support the implementation of the Equity Action Plan and also other diversity, equity, and inclusion activities.

Roll call vote:

Ayes: Mathews, Buck, Abood, Meyer, Vaive, Hidalgo, Proctor

Nays: None

Absent: None

The motion carried.

## **Monthly Monitoring Report**

The following Monitoring Reports were presented:

1. 2019 – 2020 Completed Sabbatical Summaries
2. Financial Statements Publication
3. Monthly Financial Statements

### **2019 – 2020 Completed Sabbatical Summaries**

Trustee Vaive stated that she hopes in the future faculty members could speak about their experiences at the board meetings instead of board members reading about them.

Trustee Buck stated that abstracts for Professors Callis and Pierce were missing from the reports and it would be nice to read them.

Sally Welch stated that she would check the report given and get that information back to the board.

Trustee Proctor asked if there was a document that sets forth what the purpose of a sabbatical from LCC would be. He asked if there were any directives given to those who have an approved sabbatical on what they are to achieve.

Dr. Welch stated there is an application process and in the application, it tells them they must answer a specific set of questions about what they will deliver and what they must do for the sabbaticals. She stated that they must respond to that in their report back to the Board.

Trustee Vaive stated that the Board could make a directive to the college that faculty must do an oral report to the board. She stated that the Board can make a directive to the college that provides clear direction on what the Board is interested in receiving from the college.

IT WAS MOVED BY Trustee Vaive and supported by Trustee Buck that in the application for sabbaticals candidates would be informed that one of the requirements would be a presentation to present their experience to the board.

Trustee Abood stated that sabbatical presentations have come before the Board before. He stated that he would hate to put that burden on faculty to feel like they must rationalized what they did before the Board. He also stated there may be circumstances where an individual might be uncomfortable speaking before the Board. Trustee Abood stated that he didn't think this was something the Board should be micromanaging. He stated that he didn't want to deny anyone information, but did not feel this was at the 30,000 foot level of what the Board is supposed to be doing.

Dr. Robinson stated that it is fantastic to see the interest in sabbatical topics. He stated that after talking with Trustee Vaive he did an inquiry with staff and the administration and there has been some anxiety from faculty that had to present their completed sabbatical to the Board in the past. He stated he understands the Board's view, but wonder if they would consider it being optional.

Trustee Buck stated that if this decision was brought up to the 30,000 feet for the Board to approve, it would interesting to know the result of that sabbatical. He stated that having a one-page abstract is helpful and informative, but believes the Board is owed more than what they are getting.

Trustee Meyer asked if it might better serve to bring this topic up in January with more information.

Trustee Proctor stated that all he would be interested in would be the written report and the required abstract. He stated that he has the sense that if someone is appearing personally before the Board of Trustees, the Board may ask questions and he is not sure if that is an appropriate format. He further stated that the sabbaticals are already approved, so what are the Board's options if they don't like the report. Trustee Proctor stated that he is not in favor of the motion.

Trustee Hidalgo stated that he finds the sabbaticals interesting when they are first approved and when the completed summaries come before the Board. He stated that it would be nice to have some in a presentation format, but understands Trustee Abood's

and Dr. Robinson's concern. Trustee Hidalgo suggests this topic be postponed until the January meeting.

Roll call vote:

Ayes: None

Nays: Vaive, Meyer, Proctor, Abood, Hidalgo, Mathews, Buck

Absent: None

The motion failed.

## Linkage Planning/Implementation

### President's Report - Informational

President Robinson presented the December 2020 President's report to the Board.

### President's Report – Equity Action Plan

The Chief Diversity Officer, Tonya Bailey, presented the completed Equity Action Plan.

### Committee Reports – Foundation Board Update

Trustee Mathews provided the following Foundation Board Update:

- The Foundation is recognizing Trustee Meyer and thanking him for his service to LCC with a named scholarship.
- Scholarship applications are due on Jan 31. The Foundation has 612
- The Foundation is still looking for scholarship reviewers. They have 108 and hope to involve 150 community members in the process.
- GivingTuesday was December 1. The Foundation received 42 donations for over \$4,000.
- The Foundation year-end appeal arrived in almost 10,000 mailboxes last week.
- Next year, the Foundation is beginning a campaign for our 40<sup>th</sup> year. **Founding 40 Stars** will create a **Circle of Stars** with the first 40 members to be recruited in 2021.

## Unfinished Business

There was no Unfinished Business.

## New Business

New Business items for the January 25, 2021 Board of Trustees Meeting were presented.

- A. Administration of the Oath of Office

1. Justice Elizabeth T. Clement
  - a. Andrew Abood
2. The Honorable Wanda M. Stokes
  - a. LaShunda Thomas
- B. Board Reorganization
  1. Election of Officers
  2. Committee Appointments
- C. Consent Agenda
  1. Invitation for Bids
    - a. Gannon Building Corridor Renovations
    - b. Mason Aviation Generation Installation
    - c. Self-Contained Breathing Apparatus and Turn Out Gear Rental
- D. Monthly Monitoring Report
  1. FY 2022 Course Fees
  2. Monthly Financial Statements
- E. Policy Development
  1. Policy Committee Update
  2. Set policy and bylaw review schedule for the year.
- F. Chair's Report
  1. Conflict of Interest Disclosure Statement
  2. Review of Annual Board Planning Cycle
  3. Review of Monthly Monitoring Report Method and Schedule

## Public Comment

Mark Kelland: Mark Kelland addressed the Board regarding being denied retirement credit during his sabbatical leave due to a change in state law. He stated that because of how LCC funds its sabbaticals, a penalty exists for those enrolled in the MP SER's retirement plan. He urged the Board to direct the administration to change how the college funds sabbatical leaves.

Don Wilske: Don Wilske, Chief Financial Officer, congratulated Trustee Meyer on his service to the Board and stated he was a valuable member of the Audit Committee.

Seleana Samuels: Seleana Samuels, Senior Vice President of Business Operations, thanked Trustee Meyer for his service to the Board. She stated that she was proud to have had the opportunity to work with him and wished him all the best.

## Board Comment

Trustee Vaive gave brief comments.

## Adjournment

IT WAS MOVED By Trustee Meyer and supported by Trustee Mathews that the meeting be adjourned.

Ayes: Abood, Buck, Hidalgo, Mathews, Mathews, Proctor, Vaive  
Nays: None  
Absent: None

The motion carried.

The meeting adjourned at 8:57 p.m.

Submitted,

  
Executive Assistant & Liaison to the Board  
Benita Duncan