

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 17, 2021

Regular Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 6:08 p.m.

Roll Call

Present: Abood, Buck, Hidalgo, Mathews, Proctor, Thomas, Vaive
Absent: None

**All attended by Webex.*

Pledge of Allegiance

Trustee Proctor led the Pledge of Allegiance.

Approval of Minutes

IT WAS MOVED BY Trustee Vaive and seconded by Trustee Mathews that the minutes of the April 19, 2021, Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Buck, Vaive, Abood, Proctor, Hidalgo, Thomas, Mathews
Nays: None
Absent: Abood

The motion carried.

Additions/Deletions to the Agenda

Trustee Buck stated that Closed Session will take place after the Consent Agenda.

Limited Public Comment Regarding Agenda Items

Andrew Abood: Trustee Andrew Abood stated he will not be participating in the closed session regarding the BakerTilly report for reasons he talked with the Chair about. He stated that the questions and discussions regarding the report should be done in public, not in a closed session. He asked if the closed session motion could be done in two parts so he could participate in the other closed session items.

Consent Agenda – Action Items

The following items were presented under the consent agenda:

- A. Capital Project Request
 - 1. Gannon Building Roof Replacement
- B. Change Order
 - 1. Purity Cylinder Gases, Inc.
- C. Michigan New Job Training Agreement and Revenue Bond
 - 1. Michigan Orthopedic Center, P.C – Amendment No.2
- D. Request for Proposals
 - 1. Virtual Cadaver Tables
- E. Sole Source
- F. Siemens Industry, Inc.

IT WAS MOVED BY Trustee Vaive and seconded by Trustee Abood that the Consent Agenda be approved.

Roll call vote:

Ayes: Abood, Mathews, Thomas, Hidalgo, Proctor, Buck, Vaive

Nays: None

Absent: None

The motion carried.

Closed Session

IT WAS MOVED BY Trustee Mathews and seconded by Trustee Buck that the Board goes into closed session under Section 8(h) of the Open Meetings Act to consider the material exempt from discussion or disclosure under Section 13 (1) (g) of the MI Freedom for Information Act to review and discuss the attorney's written legal opinion.

Trustee Thomas stated that she agreed with Trustee Abood's statement about participating in an open session, but that she will go into the closed session.

Trustee Proctor stated that he did research on the Open Meetings Act and the reference to the attorney's letter regarding the basis for going into a closed session. He stated that he had some of the same concerns that Trustee Abood expressed. Trustee Proctor stated that he will participate in the closed session, but it is with a great deal of reservation and consternation.

Trustee Buck stated that he expects that this report will get out and will be made public in all transparency. He stated that he expects that the Trustees are hearing firsthand information from the auditor and then that information will be made public.

Roll call vote:

Ayes: Mathews, Proctor, Vaive, Hidalgo, Buck

Nays: Abood, Thomas

Absent: None

The motion carried.

IT WAS MOVED BY Trustee Mathews and seconded by Trustee Vaive that the Board goes into closed session under Section 8(h) of the Open Meetings Act to consider the material exempt from discussion or disclosure under Section 13 (1) (g) of the MI Freedom for Information Act to review and discuss the attorney's written legal opinion concerning an employment agreement.

Roll call vote:

Ayes: Abood, Hidalgo, Proctor, Buck, Thomas, Vaive, Mathews

Nays: None

Absent: None

The motion carried.

The Board entered into a closed session at 6:30 p.m.

The Board returned to an open session at 8:38 p.m.

Roll call:

Present: Abood, Buck, Hidalgo, Mathews, Proctor, Thomas, Vaive

Absent: None

Monthly Monitoring Report

The following monitoring report items were presented:

- A. Development Education Update
 - 1. Math
 - 2. Tutoring
- B. Monthly Financial Statements

Policy Development

Trustee Proctor submitted the following policies with revision, on the behalf of the Policy Committee, as a first read. The committee will present these policies for approval at the June Board of Trustees Meeting.

- 1. Academic Amnesty (*REVISED*)

2. Academic Due Process (*REVISED*)
3. Academic Records (*REVISED*)
4. Academic Standing (*REVISED*)
5. Approval of New Courses and Programs (*REVISED*)
6. Assessment of Student Learning Outcomes (*REVISED*)
7. Credit for Previously Acquire knowledge and Learning Experience (*REVISED*)
8. Eligibility for In-District, In-State, Out of State or International Tuition (*REVISED*)
9. Granting of Additional Associate Degrees (*REVISED*)

Trustee Proctor stated that the policy committee is suggesting that the language stating “his/her designee” be removed from all college policies.

Linkage Planning/Implementation

Community Linkage – President’s Report

President Robinson presented the April 2021 President’s report to the Board.

Board Reports – Foundation Board Update

Trustee Buck provided the following Foundation Board Report:

- Star Day of Giving is June 1, wear your LCC swag, share why you care about LCC on social media, and/or, share why you care about LCC in an email to family and friends and ask them to join you in supporting LCC Foundation
- Donate - a suggested amount is \$40 for the Foundation’s 40th anniversary. The Foundation has a goal of \$40,000 (1,000 donors at \$40)
- To date, the Foundation has raised a little over \$5,500 mostly in challenge funds

Unfinished Business

There was no Unfinished Business.

New Business

New Business items were presented for June.

- A. Public Hearing on the Fiscal Year 2022 Budget Proposal
- B. Consent Agenda – Action Items
 1. Change Order
 - a. Sheet Metal
 2. College Policies
 - a. Academic Amnesty (*REVISED*)
 - b. Academic Due Process (*REVISED*)
 - c. Academic Records (*REVISED*)

- d. Academic Standing (*REVISED*)
 - e. Approval of New Courses and Programs (*REVISED*)
 - f. Assessment of Student Learning Outcomes (*REVISED*)
 - g. Credit for Previously Acquire knowledge and Learning Experience (*REVISED*)
 - h. Eligibility for In-District, In-State, Out of State or International Tuition (*REVISED*)
 - i. Granting of Additional Associate Degrees (*REVISED*)
3. Cooperative Agreement
 - a. Zayo
 4. Invitation to Bid
 - a. Parking Lots Restoration
 5. No Bid Purchase Order
 - a. Brainfuse
 6. Request for Proposals
 - a. Campus-Wide Repeater Design, Equipment, and Installation
- C. Action Item
1. The fiscal Year 2022 Budget Proposal
- D. Monthly Monitoring Reports
1. Monthly Financial Statements

Public Comment

Alex Azima: Alex Azima addressed the Board regarding a book published in 1986 entitled Science for all Americans and becoming a student ready college. He recommended that the Trustees read the book.

Mark Kelland: Mark Kelland addressed the Board stating he appreciated the Board's attention to developmental education and that it is essential to offer these students all the help the college can give to them.

Dominic Cochran: Dominic Cochran, Director of Lansing Public Media Center, addressed the Board regarding the college's radio station that was defunded last June in 2020. He discussed their proposal to keep the station and its importance as a local resource.

Board Comments

Trustee Proctor thanked Mark Kelland for his contributions to the policy committee.

Trustee Mathew commented on LCC's commencement and thanked everyone involved in putting the production together.

Adjournment

IT WAS MOVED by Trustee Mathews and seconded by Trustee Thomas that the meeting be adjourned.

Ayes: Abood, Buck, Hidalgo, Mathews, Vaive, Proctor, Thomas
Nays: None
Absent: None

The motion carried.

The meeting adjourned at 10:35 p.m.

Submitted,

A handwritten signature in black ink, appearing to read "Benita Duncan", written over a horizontal line.

Executive Assistant & Liaison to the Board
Benita Duncan