

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
May 16, 2022

Regular Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 6:00 p.m.

Roll Call

Present: Abood, Buck, Hidalgo, Proctor, Thomas, Vaive
Absent: Mathews

Pledge of Allegiance

Trustee Robert Proctor led the Pledge of Allegiance.

Approval of Minutes

IT WAS MOVED BY Trustee Hidalgo and seconded by Trustee Vaive that the minutes of April 18, 2022, Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Hidalgo, Thomas, Vaive, Buck, Proctor

Nays: None

Absent: Mathews

Trustee Abood was absent from the April 18, 2022 meeting and abstained from voting.

The motion carried.

Additions/Deletions to the Agenda

Trustee Hidalgo asked to add a request for the Executive Assistant and Board Liaison to become certified as a Parliamentarian.

Limited Public Comment Regarding Agenda Items

There were no Public Comments.

Linkage Planning/Implementation

Community Linkage – President’s Report

President Robinson presented the May 2022 President's report to the Board.

Action Items – Consent Agenda

The following items were presented under the consent agenda:

- A. Cooperative Purchase
 - 1. Travel Management Services
- B. Easement for Underground Water Main Facility
- C. Michigan New Jobs Training Agreements
 - 1. Partner Solutions for Schools – Amendment No 3
 - 2. Spartan Fire Chassis, LLC, REV Group Company – Amendment No. 2
- D. No Bid Justification
 - 1. Midwest Collaborative for Library Services
- E. Resolution Authorizing New Jobs Training Agreement and Revenue Bond
 - 1. Triton Industries (BRP US Inc.)

IT WAS MOVED BY Trustee Vaive and seconded by Trustee Hidalgo that the Consent Agenda be approved.

Roll call vote:

Ayes: Thomas, Abood, Hidalgo, Vaive, Buck, Proctor

Nays: None

Absent: Mathews

The motion carried.

Monthly Monitoring Report

The following Monitoring Reports were presented:

- 1. Monthly Financial Statements
- 2. Monthly Public Safety Report

There was a board discussion on the monthly monitoring reports.

Policy Development

Trustee Proctor presented the following policy revisions for review as a first read:

ADVOCACY - FREEDOM OF SPEECH

I. Purpose

To comply with Public Act 86 of 2021 Act as amended; and to affirm LCC's commitment to freedom of speech, freedom of expression, and artistic expression. Freedom of speech encompasses all forms of communication and artistic expression as well as the freedom to listen, watch, protest, or otherwise participate in such communication.

II. Scope

This policy applies to ~~the~~ employees, students, visitors, volunteers, and contractors. ~~while conducting college activities while on the college's leased or owned property.~~

III. General

One of the basic purposes of the College is freedom of expression and communication. In that regard, the College shall respect the free expression of ideas and shall encourage the competition of ideas from diverse perspectives *in the College's public areas, subject to certain limitations as listed below.*

Under this policy, **no** employee, student, visitor, volunteer, or contractor:

1. Shall cause or threaten physical harm to another, or endanger the physical safety of another.
- ~~2. Shall obstruct, disrupt, or interfere with the functions, services, or directives of the College, its offices, or its employees (e.g., classes, social, cultural, and athletic events, computing services, registration, library, and food services, governance meetings, and hearings).~~
- ~~3.~~ **2.** Shall engage in disorderly conduct at or in connection with a riot. ~~This Policy shall not be interpreted to restrict or limit the First Amendment rights to freedom of speech or assembly of these individuals.~~
- ~~4.~~ **3.** Shall without authorization, assemble together anywhere on the campus for the purpose of creating any excessive noise or any disturbance, riot, or raid, or assemble in a manner which obstructs the free movement of persons about the campus or the free and normal use of College buildings and facilities or which prevents or obstructs the normal operations of the College.
- ~~5. Shall obstruct, hinder, or impede the normal operation of any class, laboratory, seminar, examination, field trip, or other educational activity of the College.~~
- ~~6. Shall obstruct, hinder, or impede the normal use or operation of any campus building or area which has been assigned or scheduled for educational or extracurricular activities, including, but not limited to, dramatic or musical presentations, lectures, athletics events, orientation meetings, commencement ceremonies, student organization meetings, and placement activities.~~

~~7. Shall obstruct, hinder, or impede the normal operations of any person, firm, or agency, or the use of its property, while that person, firm, or agency is providing a service or carrying out an activity or agreement for or with the College.~~

~~This Policy shall not be interpreted or constructed to restrict or limit any First Amendment rights to freedom of speech or assembly of employees, students, employees, or visitors, volunteers, and contractors to engage/participate in exercise peaceful and lawful demonstrations in public areas, the distribution of printed political or advocacy materials made in full compliance with the College's Public safety policies and procedures. Examples are sit ins and picket lines as expressions of revendications. This policy shall further not be construed to restrict the rights of employees, students, visitors, volunteers, and contractors employees, and visitors to distribute printed political or advocacy materials related to First Amendment activities and political demonstrating demonstrations in designated public areas. of the College campuses. Any applications related to designated areas by registered student organizations should be made with the College's Office of Student Life. Any other individuals or groups should submit the application with the College's Conference Services.~~

~~This policy is intended to be content-neutral unless otherwise provided herein. The College expressly disclaims the sponsorship or endorsement of any statements or activities of any student, person, or group utilizing College public areas for speech and advocacy purposes unless there is a writing signed and authorized by the Director of Public Relations or designee which expressly states the College's sponsorship or endorsement.~~

~~Employees, students, visitors, volunteers, and contractors who experience any violation of this Policy can report or file a complaint. Reports or complaints about violations of this the advocacy policy should be reported to: J.R. Beauboeuf, the Director of Risk Management and Legal Services Location: 309 Washington Square Suite 150 Lansing, MI 48933 Phone: (517) 483-1730 Email: beauboej@lcc.edu.~~

IV. Responsibility

~~Responsibility for the interpretation and administration of this policy is delegated to the Director of Risk Management and Legal Services or designee.~~

SOCIAL MEDIA

I. Purpose

~~To provide employees with guidance and limitations when using social media and digital communication (hereinafter "social media").~~

II. Scope

This policy applies to all employees.

III. General

This policy applies to all social media and digital communications activities of employees whether operating on behalf of the college or for personal use. Such communications include but are not limited to posting information or content of any sort on the internet, including email messages, blogs, journals, personal websites, social networking or affinity websites, web bulletins, or chat rooms, as well as any other form of electronic communication.

Personal communications (also referred to herein as non-college communications that have no adverse impact on the working conditions of college employees, the success of LCC students, or the reputation of the College) fall outside of the scope of this policy. However, when using social media for personal use, College employees are encouraged to refrain from disclosing that they are LCC employees or place a disclaimer that the content and views expressed are those of the employee and not their employer.

College employees are required to follow the same behavior standards online as they do offline, including compliance with the following College policies: Acceptable Use, Advocacy-Freedom of Speech, Ethics and Standards of Conduct for Employees, Intellectual Property, Prohibited Sex or Gender-Based Discrimination, Harassment, Information Security, Academic Records, Workplace Violence, and Sexual Misconduct and abide by all applicable local, state and federal laws. College employees are also expected to comply with the terms of service of any social media platform used.

This policy shall not be construed to restrict the First Amendment rights or activities thereunder of employees.

Official College Communications

Employees are not permitted to use the College's name in an official capacity or use the College's marks, logos, or other intellectual property unless they have received express written authorization from the LCC Director of Public Relations, or unless an agreement, license, or applicable law permits such use. Further, employees who are authorized to provide such communications on behalf of the College are prohibited from making discriminatory, disparaging, and/or defamatory or harassing comments about others; likewise, they must refrain from intentionally communicating information that may harm or tarnish the image, reputation and/or goodwill of the College and/or any of its employees.

Non-LCC Communications

Any employee found to have created and/or posted content on a website or profile that has a negative impact on any College employee's ability to perform their job or that otherwise disrupts the efficient and effective operation of the College may be subject to disciplinary action up to and including termination.

IV. Responsibility

Responsibility for the interpretation and administration of this policy is delegated to the Executive Director of Human Resources or designee.

Linkage Planning/Implementation

Community Linkage – Chair's Report

Trustee Buck appointed a committee to work on a job agreement for the Executive Assistant and Liaison to the Board of Trustees.

Trustee Hidalgo was appointed the chair of the committee and Trustees Vaive and Proctor were appointed as committee members.

Trustee Buck reminded everyone of the Budget workshop on Monday, May 23, 2022, at 5:30 p.m. He also reminded everyone that the next Board meeting is Tuesday, June 21, 2022, due to the observation of Juneteenth on Monday, June 20.

Parliamentarian Certification for the Board Liaison

IT WAS MOVED BY Trustee Hidalgo and seconded by Trustee Proctor that the college covers the cost of the courses needed for Ms. Duncan to become a certified parliamentarian in the amount limited to \$3,000 for the courses and related examinations.

Roll call vote:

Ayes: Buck, Abood, Thomas, Vaive, Hidalgo, Proctor

Nays: None

Absent: Mathews

The motion carried.

Trustee Vaive stated that she wants to have someone come in to review parliamentary procedures with the Board.

Board Member Report – Foundation Board Update

Trustee Buck gave the following Foundation Board Update:

- The Foundation Board of Directors had the opportunity to tour the aviation maintenance program.
- Tony Willis, a member of the Foundation Board of Directors, did a great job at the LCC graduation commencement ceremony by welcoming the new class of graduates to become alumni. He also did a great job introducing and working with our 2022 distinguished alumni, Jim Ryan.
- The Foundation gave out a gift to all graduating students at commencement, including a phone, a stand with a pen holder, a pen, a lanyard, and candy.

Unfinished Business

There was no Unfinished Business.

New Business

New Business for June 2022

- A. Public Hearing on the Fiscal Year 2023 Budget Proposal
- B. Consent Agenda
 1. College Policies
 - a. Advocacy - Freedom of Speech
 - b. Social Media
 2. Cooperative Purchase
 - a. VMware Cloud Solution
 3. Request for Proposals
 - a. Independent Contractors for BCI
 - b. Rogers Carrier House Exterior Improvements
 - c. TLC Partial Roof Replacement
 4. Sole Source
 - a. Siemens Industry
- C. Action Item
 1. Fiscal Year 2023 Budget Proposal
- D. Monitoring Reports
 1. Monthly Financial Statements
 2. Monthly Public Safety Report

Public Comment

Mark Kelland: Mark Kelland addressed Board regarding Dr. Robinson's Silence Ride and asked that former faculty member Bill Petry, who was killed while riding his bike, be remembered this evening.

Eva Menefee: Eva Menefee thanked Kelly Heckler for the work she did on commencement and the faculty members that came out to participate. She addressed the Board regarding Earth Day and the great work done with cleaning up and getting things ready for the spring.

Board Comment

Trustee Robert Proctor made the following comments: The Michigan Community College Association (MCCA) recently reviewed nominations for awards presented by the association recognizing a community college faculty member of the year and a community college alum of the year. He stated that such nominations are most often submitted by community college presidents, but other personnel of the member colleges of the MCCA also submit nominations. He said this was at least the second year he has served as a member of the MCCA executive committee which selects the award recipients. He noted he is puzzled that LCC has not seen it fit to submit any nominations particularly since he is confident there are members of the LCC faculty who are more than worthy of being nominated. He stated that LCC's 2022 Alumni of the Year should have been nominated for the MCCA recognition, and he noted that the same is true for the Association of Community College Trustees awards, inasmuch as there are individuals at the College deserving and need to be recognized. He expressed his distress and disappointment that the College made no effort to communicate to the whole immediate world the honor recently bestowed upon Dr. Brent Knight, LCC's immediate past President, by the American Association of Community Colleges (AACC). He stated that Dr. Knight was inducted into the AACC Hall of Fame for his accomplishments as a community college president. He noted that Dr. Knight's transformed Lansing Community College from often being denoted as "Last Chance College" to being denoted as "Logical Choice College, or as he, Trustee Proctor, prefers to note, "A College Like No Other". Trustee Proctor proffered that Dr. Knight came to LCC when it was in severe economic distress and rescued this college from impending financial disaster. He further stated that Dr. Knight created initiatives that helped improve the lives of students and their families and garnered national recognition for LCC. Dr. Knight's "Get a Skill, Get a "program made national news. Trustee Proctor also mentioned the Military to Medic Program, the revamp of the aviation program and the nationally recognized aviation mechanics program that caught the attention of Delta Airlines, another initiative covered on national TV broadcasts. Trustee Proctor stated he does not know what happened, but LCC missed the mark in not recognizing Dr. Knight's induction into the AACC hall of fame.

Trustee LaShunda Thomas congratulated the class of 2022 and thanked the faculty for getting the students there. Trustee Thomas also thanked the class of 2028 for taking the

Promise pledge, and the Lansing Promise team members that go around to the schools to inspire the new students about the opportunity available to them at LCC.

Trustee Vaive congratulated all the 2022 graduates and she also congratulated the students, faculty, and staff that won awards and were mentioned in the President's report. She stated how proud she is of Lansing Community College and how exciting graduation was. She also stated there are resources available at the Fledge for anyone struggling with homelessness or housing insecurities.

Trustee Hidalgo thanked Chair Buck for assigning a committee to address Ms. Duncan's employment with the college and that they will take care of it and get back to the Board. He stated that with Trustee Abood's questions regarding different things on campus, and the things from Trustee Thomas and Vaive, he asked the Chair to set up a workshop where the board could get together, ask questions and focus on some of those things.

Trustee Abood mentioned some of the great African Americans lost to the greater Lansing Area Community. He stated that he would like to honor and acknowledge them someplace on campus. He further stated that he would also like to honor great African Americans still living like Joel Ferguson and Robert Proctor who might be the longest-serving Trustee. He stated that he would donate the first \$10,000. He also stated that he believes this would mean something to the students to recognize all the people in the Lansing area who have come from the other side of the tracks and become very successful. Trustee Abood stated if the college could make it happens he would donate.

Trustee Hidalgo asked if he needed to make a motion for Trustee Abood's request.

Dr. Robinson responded that he would be honored to talk with Trustee Abood about this idea and would like to pull a team from the college together including the Foundation on how to do it right and make it significant. He stated that it was a great idea.

Trustee Buck stated he was honored as the Chair to have the opportunity to introduce the commencement speaker. He stated that he is proud of LCC and the community. He stated that if LCC succeeds, the community succeeds and if the community succeeds so does the college. Trustee Buck stated that LCC makes this whole community what it is and we should all be proud of that.

Closed Session

IT WAS MOVED BY Trustee Vaive and seconded by Trustee Hidalgo that the Board enters into a Closed Session under Section 8(c) of the MI Open Meeting Act for the purpose of discussing collective bargaining agreements.

Roll call vote:

Ayes: Vaive, Proctor, Buck, Thomas, Hidalgo, Abood

Nays: None

Absent: Mathews

The motion carried.

The Board entered into a closed session at 7:33 p.m.

The Board returned to the open session at 8:54 p.m.

Roll call:

Present: Abood, Buck, Hidalgo, Proctor, Thomas, Vaive

Absent: Mathews

Adjournment

IT WAS MOVED by Trustee Proctor and seconded by Trustee Hidalgo that the meeting be adjourned.

Ayes: Abood, Buck, Hidalgo, Proctor, Thomas, Vaive

Nays: None

Absent: Mathews

The motion carried.

The meeting adjourned at 8:59 p.m.

Submitted,


Executive Assistant & Liaison to the Board
Benita Duncan