

LANSING COMMUNITY COLLEGE
BOARD OF TRUSTEES
June 20, 2023

Regular Meeting
Adopted Meeting Minutes

Call to Order

The meeting was called to order at 6:07 p.m.

Roll Call

Present: Buck, Hidalgo, Mathews, Proctor, Thomas

Absent: Abood, Vaive

Pledge of Allegiance

Trustee Robert Proctor led the Pledge of Allegiance.

Public Hearing on the Fiscal Year 2024 Budget Proposal

Chair Mathews made the following statement:

The Board of Trustees published a formal notice in LSJ on June 11 through 16, 2023 of this public hearing on the budget for the 2023-2024 fiscal year, for which the College proposes to levy 3.7692 mills. The millage may be reduced by any required Headlee Rollback. This millage amount is referenced in the FY 2024 budget and approving this budget by the Board of Trustees will meet the truth in budgeting statute for the levy of the proposed mills.

The Chair thanked everyone for their interest and opened the floor to Public Comment.

Public Comments

There were no Public Comments on the budget for the 2023-2024 fiscal year.

Public Hearing Adjournment

IT WAS MOVED BY Trustee Buck and seconded by Trustee Hidalgo that the Public Hearing on the Budget for the 2023-2024 Fiscal Year be adjourned.

Ayes: Thomas, Hidalgo, Buck, Proctor, Mathews

Nays: None

Absent: Abood, Vaive

The motion carried.

The public hearing adjourned at 6:10 p.m.

Call to Order

The regular Board of Trustees meeting was called to order at 6:11 p.m.

Roll Call

Present: Buck, Hidalgo, Mathews, Proctor, Thomas

Absent: Abood, Vaive

Trustee Abood arrived at 6:17 p.m.

Special Recognitions

Chair Mathews recognized and congratulated the Women's Softball Team for being the MCCA Western Conference Champions, the Great Lakes District Tournament Champions, and participants in the NJCAA Division II World Series.

Chair Mathews recognized and congratulated the Men's Baseball team for being the Great Lakes District Tournament Champions, the NJCAA Division II World Series Participant, and finishing 3rd in the Country.

Chair Mathews introduced Chief of Staff, Layne Ingram who spoke briefly about the meaning of the Pride flag.

Chair Mathews introduced Marilyn Rogers, Chair of the Lansing Juneteenth Committee, who spoke briefly about the significance of the Juneteenth flag and the history of Juneteenth in Lansing, MI.

Approval of Minutes

IT WAS MOVED BY Trustee Hidalgo and seconded by Trustee Proctor that the minutes of the May 15, 2023, Regular Board of Trustees meeting be adopted.

Roll call vote:

Ayes: Abood, Buck, Hidalgo, Mathews, Proctor, Thomas

Nays: None

Absent: Vaive

The motion carried.

Additions/Deletions to the Agenda

- Trustee Proctor asked to add a resolution honoring Dr. Brent Knight and accepting his Medallion awarded by the AACC after the Audit Committee Update.

Limited Public Comment Regarding Agenda Items

Mark Kelland: Mark Kelland addressed the Board regarding the revisions made to the Remote Work policy. He asked the Board to approve the policy revisions.

Linkage Planning/Implementation

Community Linkage – President’s Report

President Robinson presented the June 2023 President’s report to the Board.

Consent Agenda – Action Items

The following items were presented under the consent agenda:

- A. Change Order Request
 - ~~1. Campus Wide General Electrical Supplies Pool (REMOVED)~~
 - ~~2. Campus Wide HVAC & Plumbing Supplies Pool (REMOVED)~~
- B. College Policy
 - ~~1. Remote Work (REVISED) (REMOVED)~~
- C. Cooperative Purchase
 1. CDW-G
 2. Gartner, Inc.
 3. People Driven Technology
- D. Lease Agreement between Lansing Community College and Central Michigan University, Northwood University, Siena Heights University, and the University of Michigan Flint
- E. Michigan New Job Training Agreement and Review Bond
 - ~~1. MWC, LLC – Amendment No. 4~~
 - ~~2. Spartan Fire Chassis, LLC, a REV Group Co. – Amendment No. 4 (REMOVED)~~
- F. No Bid Justification
 1. JPMorgan Chase Paymentech
- G. Request for Proposal
 1. Campus Master Plan
 2. Campus-Wide Concrete Replacement 2023
 - ~~3. Roger Carrier House Sanitary Lead Replacement (REMOVED)~~

- H. Resolution Authorizing New Jobs Training Agreement and Revenue Bond
 - 1. Ultium Cells, LLC.
- I. Resolution Authorizing Prepayment, Purchase, or Defeasance of 2015 Bonds
- J. Sole Source Justification
 - 1. ~~Ellucian Company L.P. (REMOVED)~~
 - 2. Pearson VUE
 - 3. Siemens Industry, Inc.

Trustee Abood requested that the change order request for the Campus-Wide General Electrical Supplies Pool and Campus-Wide HVAC & Plumbing Supplies Pool be removed from the consent agenda for discussion. He also requested that the RFP for Roger Carrier House Sanitary Lead Replacement be removed from the consent agenda for discussion.

Chair Mathews requested that the Remote Work Policy and the MI New Job Training Agreement and Revenue Bond for amendments to MWC, LLC and Spartan Fire Chassis, LLC, a REV Group Co., be removed from the consent agenda for discussion.

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Hidalgo that the Consent Agenda, removing the change order requests for Campus-Wide General Electrical Supplies Pool and Campus-Wide HVAC & Plumbing Supplies Pool, the Remote Work college policy, the MI New Job Training Agreements and Revenue Bond for amendments to the MWC, LLC and the Spartan Fire Chassis, LLC a REV Group Co., and the RFP for the Roger Carrier House Sanitary Lead Replacement, be approved.

Roll call vote:

Ayes: Hidalgo, Mathews, Buck, Proctor, Thomas, Abood

Nays: None

Absent: Vaive

The motion carried.

Action Item – Change Order Request/Campus-Wide General Electrical Supplies Pool and HVAC & Plumbing Supplies Pool

IT WAS MOVED BY Trustee Hidalgo and seconded by Trustee Buck that the change order request for Campus-Wide General Electrical Supplies Pool and HVAC & Plumbing Supplies Pool be approved.

There was a Board discussion on the cost of the change order and how they came up with the numbers.

Roll call vote:

Ayes: Mathews, Proctor, Hidalgo, Thomas, Buck

Nays: Abood

Absent: Vaive

The motion carried.

Action item – College Policy/Remote Work (*REVISIONS*)

IT WAS MOVED BY Trustee Hidalgo and seconded by Trustee Buck that the Remote Work College Policy be approved.

Chair Mathews wanted to point out for the record that the 15 days is 3 weeks and does not include weekends.

Roll call vote:

Ayes: Proctor, Mathews, Thomas, Hidalgo, Abood, Buck

Nays: None

Absent: Vaive

The motion

Action Items – Michigan New Job Training Agreement and Revenue Bond/MWC, LLC, Amendment 4 and Spartan Fire Chassis, LLC, a REV Group Co Amendment 4.

IT WAS MOVED BY Trustee Buck and seconded by Trustee Proctor that the MI New Job Training Agreements and Revenue Bonds for MWC, LLC Amendment 4 and Spartan Fire Chassis, LLC, a REV Group Co. Amendment 4., be approved.

Roll call vote:

Ayes: Proctor, Buck, Abood, Thomas, Mathews, Hidalgo

Nays: None

Absent: Vaive

The motion carried.

Action Items – RFP for Rogers Carrier House Sanitary Lead Replacement

IT WAS MOVED BY Trustee Hidalgo and seconded by Trustee Buck that the RFP for the Rogers Carrier House Sanitary Lead Replacement be approved.

Trustee Abood had questions about the necessity of this replacement.

Roll call vote:

Ayes: Buck, Proctor, Hidalgo, Mathews, Thomas

Nays: Abood

Absent: Vaive

The motion carried.

Action Items

Fiscal Year 2024 Budget Proposal

CFO Don Wilske presented the FY 2024 Budget Proposal. There was a brief discussion.

IT WAS MOVED BY Trustee Buck and seconded by Trustee Thomas that the Fiscal Year 2024 Budget Proposal be approved.

Roll call vote:

Ayes: Buck, Abood, Thomas, Mathews, Proctor, Hidalgo

Nays: None

Absent: Vaive

The motion carried.

Monthly Monitoring Report

The following Monitoring Reports were presented:

1. Monthly Financial Statements
2. Monthly Public Safety Report

There was a board discussion on the monthly monitoring reports.

Linkage Planning/Implementation

Community Linkage – Chair’s Report

Chair Mathews stated that she attended the signing of the Crown Act.

She congratulated and recognized Trustee Proctor for being honored for his 50-year membership with the MI State Bar.

Committee Report – Audit Committee/Approval of Trustee Conference Travel Expenses

IT WAS MOVED BY Trustee Buck and seconded by Trustee Hidalgo that Trustee Robert Proctor’s travel expenses for the MCCA Spring Board of Directors meeting be approved.

Roll call vote:

Ayes: Thomas, Abood, Hidalgo, Buck, Mathews

Nays: None

Absent: Vaive

Trustee Proctor abstained from voting.

The motion carried.

Board Member Report – Foundation Board Update

Trustee Thomas gave the following Foundation Board Update:

- Last week the Foundation Board of Directors approved four new members:
 - Ben Bakken, Senior Vice President/Marketing Director, TriStar Trust
 - Rich Howard, Associate State Director for Outreach, AARP
 - Jill Marlan, CEO and Founder, Peak Performance
 - Nicole Noll-Williams, President and CEO, Capital Region Airport Authority
- Star Day of Giving raised more than double last year with almost \$17,000 raised from 142 donors.
- The Foundation is wrapping up its fiscal year as one of the best in its history. More to come once the books are closed!

Resolution to Accept Dr. Knight's AACC Medallion

The Board of Trustees of Lansing Community College resolves as follows:

WHEREAS, Dr. Brent Knight became the sixth president of Lansing Community College in 2008 and, over the course of his 12 years as president, provided unimaginable, dedicated, and exemplary service; and

WHEREAS, President Knight brought to Lansing Community College extensive managerial experience developed from his work in the post-secondary educational arena and the private sector; and

WHEREAS, President Knight possessed a keen intellect, superior leadership skills, and a talent for innovation and creativity that led to a transformation of Lansing Community College so significant that on several occasions the college has been recognized nationally for its cutting-edge programs and state-of-the-art facilities he fostered; and

WHEREAS, the Get a Skill Get a Job initiative, Military Medic to Paramedic program, Open Education Resources (OER), The Early College, Aviation Technology program, Guided Pathways, and the Center for Manufacturing Excellence are just a few highlights of his tenure; and

WHEREAS, he has been one of the staunchest advocates for educational accessibility for all, affordable tuition, and student success, and a champion of diversity, equity and inclusion, and a mentor to underrepresented personnel in higher education; and

WHEREAS, he even made the walls of the college talk and teach through his concepts of ambient learning and placemaking and created a welcoming environment where students want to learn and gather; and

WHEREAS, his extraordinary approach to creating unique and visually attractive spaces with public art; his creation of a cleaner, greener campus through the planting of more than 150 trees produced an Urban Forest in downtown Lansing, and his improvement of the grounds and facilities of LCC leaves a lasting legacy that contributes to Lansing's vibrancy and promising future; and

WHEREAS, he has fostered an environment of diversity and inclusion through the installation of art portraying various cultures through dynamic, one-of-a-kind images and symbols; and

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WHEREAS, his impressive career as a community college president began when he was just 29 years old and has culminated in the advancement of many colleagues in their careers, being present at some 300 board of trustee meetings, and the development of campuses across the country; and

WHEREAS, his successful career in private business, coupled with his extensive experience in higher education shaped LCC into A College Like No Other; with LCC being named Michigan's best community college in 2016; and

WHEREAS, Dr. Knight received the Exemplary CEO/ Board Award from the American Association of Community Colleges in 2014; and

WHEREAS, President Knight was appointed to the Board of Trustees of the American Association of Community Colleges in 2018; and

WHEREAS, the LCC Board of Trustees bestowed the title of President Emeritus to Dr. Brent Knight in June 2020; and

WHEREAS, the American Association of Community Colleges honored Dr. Brent Knight with the Association's 2022 Leadership Award and inducted him into the AACC Hall of Fame.

NOW THEREFORE, BE IT RESOLVED that the Lansing Community College Board of Trustees extends congratulations to President Knight for his induction into the American Association of Community Colleges' Hall of Fame in recognition of his impactful contributions to the community college sector during his career; and

BE IT FURTHER RESOLVED that the Lansing Community College Board of Trustees accepts Dr. Knight's offer of the Medallion presented by the AACC for prominent display, in perpetuity, at Lansing Community College.

AND BE IT THUS RECORDED THIS 20th DAY OF JUNE 2023.

IT WAS MOVED BY Trustee Proctor and seconded by Trustee Thomas that the resolution be approved.

Roll call vote:

Ayes: Thomas, Hidalgo, Proctor, Buck, Abood, Mathews

Nays: None

Absent: Vaive

The motion carried.

Unfinished Business

There was no Unfinished Business.

New Business

New Business for September 2023

A. Monitoring Reports

1. Monthly Financial Statements

2. Monthly Public Safety Report
 - B. Chair's Report
 1. Appoint a Voting Delegate for the ACCT Leadership Congress

Public Comment

John Szilagyi: John Szilagyi, addressed the Board regarding the September's Beyond the Book reading program.

Board Comment

Trustees Proctor, Buck, Thomas, and Mathews made comments.

Closed Session

There was no Closed Session

Adjournment

IT WAS MOVED BY Trustee Buck and seconded by Trustee Thomas that the meeting be adjourned.

Ayes: Abood, Buck, Hidalgo, Mathews, Proctor, Thomas
Nays: None
Absent: Vaive

The motion carried.

The meeting adjourned at 8:15 p.m.

Submitted,


Executive Assistant/Liaison to the Board
Benita Duncan